



09 28 2010 School Board Meeting

Call Meeting to Order

Acceptance of Agenda

1. [C-1 Accept Agenda of the September 28, 2010 School Board Meeting as Revised.](#)

Attachment: [BUDGET IMPACT ANALYSIS 2010-11 for Follett and EMAs.pdf](#)

Motions:

Motion to accept the agenda of the September 28, 2010 School Board Meeting as revised. - PASS

Vote Results

Motion: Hazel Sellers

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Invocation

2. [Pastor Tom Johnson, First Baptist Church, Auburndale](#)

Pledge of Allegiance

3. [Aliyah Vaughan, North Lakeland Elementary](#)

Special Recognitions

4. [C-4 National Breast Cancer Awareness Month](#)

Attachment: [National Breast Cancer Month.pdf](#)

Motions:

Motion to proclaim the month of October as National Breast Cancer Awareness Month. - PASS

Vote Results

Motion: Margaret Lofton

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

5. ~~C-5 FHSAA Sportsmanship Award~~

6. ~~C-6 CAA Certification Recognition~~

Public Comments on Agenda Items

7. [SPEAKERS](#)

Approval of Minutes

8. [C-8 Approve Amended Minutes of the Special 9:30 August 17, 2010 Work Session](#)

Attachment: [Amended Minutes of 08 17 10 Work Session 9 30.pdf](#)

Motions:

Motion to approve amended minutes of 9:30 AM August 17, 2010 Special Work Session - PASS

Vote Results

Motion: Hazel Sellers

Second: Lori Cunningham

Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye

9. [C-9 Approve Minutes of the September 7, 2010 Work Session](#)

Attachment: [090710 Work Session Minutes.pdf](#)

Motions:

Motion to approve the minutes of the September 7, 2010 Work Session. - PASS

Vote Results

Motion: Dick Mullenax

Second: Margaret Lofton

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

10. [C-10 Approve Minutes of the September 7, 2010 School Board Meeting](#)

Attachment: [09 07 10 School Board Minutes.pdf](#)

Motions:

Approve minutes of the September 7, 2010 School Board Meeting. - PASS

Vote Results

Motion: Hazel Sellers

Second: Dick Mullenax

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Approval of Consent Agenda

11. [C-11 Approval of Consent Agenda](#)

Motions:

Motion to approve consent agenda. - PASS

Vote Results

Motion: Tim Harris

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

New Administrator Announcements

12. [C-12 New Administrators](#)

Attachment: [Kathleen Elem AP - S Kocab.pdf](#)

Attachment: [Carlton Palmore Elem AP - J Rogers.pdf](#)

Attachment: [Dundee Ridge Middle APC - S Lambert.pdf](#)

Consent

Administration - Office of School Choice

13. [C-13 Voluntary Public School Choice Grant Application Fourth Budget](#)

Attachment: [BM-Polk VPSC Grant-Year 4 - 9 28 10.pdf](#)

Business Services General Items

14. [C-14 Authorization for Superintendent to Approve Documents](#)

15. [C-15 Financial Statements - July 2010](#)

Attachment: [July Financial Package.pdf](#)

16. [C-16 Bid Recommendations for September 28, 2010 Board meeting](#)

Attachment: [Bid Rec 9-28-10.pdf](#)

Business Services Budget Revisions

17. [C-17 Budget Revision Request - Elementary Education \(9765\)](#)

Business Services Grant Applications

18. [C-18 Continuation Grant for Dental Asst. Program at Traviss Career](#)

Attachment: [Dentral Program Summary.pdf](#)

Attachment: [Dentral Contract - Final Version.pdf](#)

Attachment: [Dental Program BI.pdf](#)

Business Services Grant Applications with Positions

19. [C-19 Head Start Continuation Grant Application 2011](#)

- Attachment: [Head Start Summary 9-7-10.pdf](#)
- Attachment: [App for Federal Assistance1.pdf](#)
- Attachment: [Certification of Eligibility for Federal Assistance.pdf](#)
- Attachment: [certification regarding lobbying.pdf](#)
- Attachment: [disclosure of lobbying activities.pdf](#)
- Attachment: [BUDGET IMPACT ANALYSIS 2011.pdf](#)
- Attachment: [SF424 B 2011.pdf](#)

Business Services Contracts

20. [C-20 Contract with the Tenth Judicial Circuit, Polk County Drug Court](#)

- Attachment: [Drug Court 2010.2011 SDT Statement of Work.pdf](#)
- Attachment: [Drug Court 2010.2011 SDT Contractual Agreement.pdf](#)
- Attachment: [Drug Court 2010.2011 SDT Summary.pdf](#)
- Attachment: [Drug Court 2010.2011 SDT Budget Impact.pdf](#)

21. [C-21 CSA, William Bozeman, Workforce Education](#)

- Attachment: [Bozeman CSA Year 2 - Signed.pdf](#)

Business Services Donations - CASH

22. [C-22 \\$500 Donation from the Needlework Guild to Bartow Middle](#)

- Attachment: [Donation from Needlework Guild.pdf](#)

23. [C-23 \\$5,000 Donation from Dollar General Literacy Foundation to Snively Elem](#)

- Attachment: [Acceptance of Donations.pdf](#)

24. [C-24 \\$1,500 Donation from Publix Markets Charities, Inc. to Harrison School for the Arts](#)

25. [C-25 \\$2,000 Donation from Legacy Church to Dixieland Elem](#)

26. [C-26 \\$1,500 Donation from MidFlorida Credit Union to Workforce Education](#)

- Attachment: [MidFlorida CK 270082, 08.27.10.pdf](#)

27. [C-27 \\$1,000 Donation from Highland Park Church of the Nazarene to West Area Adult School](#)

28. [C-28 \\$1,500 Donation from the First Aviation Sertoma Club to Southwest Middle](#)

29. [C-29 \\$500.00 Donation from Publix Super Markets Charities, Inc. to Jesse Keen Elementary](#)

30. [C-30 \\$2,000 Donation from Clear Springs Land Company to Workforce Education](#)
31. [C-31 \\$5000 Donation from Wal-Mart Foundation, Inc. to Bartow Middle School](#)
Attachment: [Donation from Wal-Mart.pdf](#)
32. [C-32 \\$598.85 Donation from Target Take Charge of Education to Lincoln Avenue Academy](#)
33. [C-33 \\$500 Donation from Wachovia/Wells Fargo to Lake Alfred Elem](#)

Business Services Donations - NON CASH

34. [C-34 Donation from LHS Class of 1975 Alumni to Lakeland High School](#)
Attachment: [110648.pdf](#)
35. [C-35 Donation \(in-kind services\) from Lakeshore Learning Materials to the Head Start Program](#)
36. [C-36 Donation \(in-kind services\) from the Polk County Health Dept to the Head Start Programs](#)
37. [C-37 Donation \(in-kind services\) from Giggetts & Associates to the Head Start Program](#)
38. [C-38 Donation from Mr. and Mrs. UK Custred to Harrison School for the Arts](#)

Business Services Purchasing Items for Learning Division

39. [C-39 Purchase of Fast ForWord from Scientific Learning Corporation](#)
Attachment: [Traviss FF.pdf](#)
Attachment: [Polk Sole Source.pdf](#)
Attachment: [Budget Impact Traviss FF 0810.pdf](#)
40. [C-40 Purchase of Equipment Maintenance & Online Software Renewal from Follett Software](#)
Attachment: [POLK CO SCH DIST - 0902295 8.23 all.pdf](#)
Attachment: [POLK CO SCH DIST - 0902295 ema 8.23.pdf](#)
Attachment: [BUDGET IMPACT ANALYSIS 2010-11 for Follett and EMAs.pdf](#)
Attachment: [Polk County SD Sole Source Letter 08-25-10 18082.pdf](#)

Business Services Purchasing Items For Learning - Title I

41. [C-41 Purchase of Instructional Material from Everglades K-12 Publishing](#)
Attachment: [Sole Source-Everglades K-12 Pub 9.14.10.pdf](#)
Attachment: [Title I School List Receiving Wylie's Warm Ups.pdf](#)

- Attachment: [BIA-Wylie's Warm Ups.pdf](#)
- Attachment: [PolkcountyProposal091510 Wylie's Warm Ups.pdf](#)
- Attachment: [Req #10470842 Everglades K-12 Pub \(Wylies Warm Ups\).pdf](#)

Business Services Purchasing Items for Support Services

42. [C-42 Purchase of GPS Tracking System](#)

- Attachment: [Polk County School District Investment Summary 9-10-10 \(2\).pdf](#)
- Attachment: [BUDGET IMPACT ANALYSIS Tyler Telematic GPS 2010-11 \(2\).pdf](#)

Facilities & Operations General Items – Architectural Services

43. [C-43 Project #C-00256 Mulberry Middle \(Major Campus Renovation\) - Phase III Documents](#)

Facilities & Operations General Items – Construction Services

44. [C-44 Project #C-00274-Kathleen Senior-Master Plan \(Phase III\)](#)

- Attachment: [c274ph3gmp.pdf](#)

45. [C-45 Project #C-00273-Winter Haven Senior-Master Plan \(Phase III\)](#)

- Attachment: [c273ph3gmp.pdf](#)

Facilities & Operations General Items - Planning and Concurrency

46. [C-46 2010/11 Five Year Work Plan](#)

- Attachment: [2010 - 11 Work Plan District Report.pdf](#)

Facilities & Operations Contract Changes – Construction Services

47. [C-47 Project #C-00274-Kathleen Senior-Master Plan \(Phase III\)](#)

- Attachment: [c274ph3dpoltr.pdf](#)
- Attachment: [c274ph111co.pdf](#)

48. [C-48 Project #C-00273-Winter Haven Senior-Master Plan \(Phase II\)](#)

- Attachment: [c273ph2dpoltr.pdf](#)
- Attachment: [c273ph2co.pdf](#)

49. [C-49 Project #C-00259-Davenport School of the Arts-Middle School "EE"](#)

- Attachment: [c259co14.pdf](#)

50. [C-50 Project #C-00259-Davenport School of the Arts-Middle School "EE"](#)

Attachment: [c259co15.pdf](#)

51. [C-51 Project #C-00273-Winter Haven Senior-Master Plan \(Phase III\)](#)

Attachment: [c273ph3co.pdf](#)

Attachment: [c273ph3dpoltr.pdf](#)

Facilities & Operations - Project Requests

52. [C-52 Project #C-00282 - Lake Wales Transportation - Site Paving](#)

53. [C-53 Project #R-01333 - Lake Region Sr. - Replace Roof](#)

54. [C-54 Project #R-01334 - George Jenkins Sr. - Replace Roof](#)

55. [C-55 Project #R-01225 - Bethune Academy - Replace Roof](#)

56. [C-56 Project #P-01267 - Eagle Lake El - Covered Canopies](#)

57. [C-57 Project #C-00283 - Fort Meade Middle/Senior - Remodel Existing Administration Area](#)

Human Resource Services Recommendations

58. [C-58 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [Administrative and Instructional Recommendations Agenda 9-28-10.pdf](#)

Minutes:

**Approved Personnel Recommendations

are recorded in

Supplemental Book 72-A-10,

Pages 78 - 105.**

59. [C-59 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: [Non-Instructional Recommendations Agenda 9-28-10.pdf](#)

Attachment: Non-Instr Support doc.pdf (Confidential Item)

Minutes:

**Approved Personnel Recommendations

are recorded in

Supplemental Book 72-A-10,

Pages 78 - 105.**

60. [C-60 Recommendations for Temporary Duty Assignments](#)

Attachment: [9-28-10 TDA.pdf](#)

Minutes:

**Approved Personnel Recommendations

are recorded in

Supplemental Book 72-A-10,

Pages 78 - 105.**

Human Resource Services Requests for Revised Job Descriptions

61. [C-61 Revised Job Description for Manager, Farmworker Programs in the Workforce Education Department of the Learning Division](#)

Attachment: [Revised Job Description for Manager, Farmworker Program 9-28-10 BD.pdf](#)

Human Resource Services Requests for New Positions and/or Job Descriptions

62. [C-62 New Job Description for an Athletic Coach](#)

Attachment: [New Job Description for an Athletic Coach 9-28-10 BD.pdf](#)

Human Resource Services Annual Items

63. [C-63 Changes to 2010-11 Staffing Plan](#)

Attachment: [Relocation of positions from School-based Operations to Learning Division and the addition of one half Secretary III-Grant Funded- position 9-2.pdf](#)

Learning General Items

64. [C-64 District Revision of the 2010 Master Inservice Plan](#)

Attachment: [Board Summary Approval MIP 2010.pdf](#)

Attachment: [PD Master Inservice Plan Component Update - 2010 \(5\).pdf](#)

Attachment: [SAMPLE Action Research-2010.pdf](#)

Attachment: [Master Inservice Plan 2010-2011.pdf](#)

Support Services Field Trip Requests

65. [C-65 Out of State Field Trips](#)

Attachment: [field trip form-agenda 09.28.10.pdf](#)

Regular

Business Services General Items

66. [R-66 Resolution 2010/2011-12: Hurricane/Tropical Storm Emergency Fuel Purchase](#)

Attachment: [Emergency Resolution 2010-11-12.pdf](#)

Motions:

Motion to approve Resolution 2010/2011-12 to waive the bidding process for the purchase of fuel in the event of a hurricane/tropical storm in our geographical vicinity. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Facilities & Operations General Items – Property Management - Land

67. [R-67 Middle 'DD' School Site - Utility Easement to the City of Winter Haven](#)

Attachment: [09 28 2010 Water Utility Easement Winter Haven.pdf](#)

Attachment: [Aerial Exhibit - Utility Easement.pdf](#)

Motions:

Motion to approve utility easement to the City of Winter Haven. - PASS

Vote Results

Motion: Hazel Sellers	
Second: Lori Cunningham	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

Public Hearing

To begin no earlier than 1:31 PM

68. [R-68 SPEAKERS](#)

Minutes: None

69. [R-69 Exceptional Student Education Policies and Procedures \(SP&P\)](#)

- Attachment: [Board Summary of SPP changes.pdf](#)
- Attachment: [SP&P Rev 8-10 ASD.pdf](#)
- Attachment: [SP&P Rev 8-10 OHI.pdf](#)
- Attachment: [SP&P Rev 8-10 DHH.pdf](#)
- Attachment: [SP&P Rev 8-10 LI.pdf](#)
- Attachment: [SP&P Rev 8-10 Signature Page.pdf](#)
- Attachment: [SP&P Rev 8-10 DSI.pdf](#)
- Attachment: [SP&P Rev 8-10 EBD.pdf](#)
- Attachment: [SP&P Rev 8-10 DD.pdf](#)
- Attachment: [SP&P Rev 8-10 Participation in Assessment.pdf](#)
- Attachment: [SP&P Rev 8-10 Legal Requirements - Restraint and Seclusion.pdf](#)
- Attachment: [SP&P Rev 8-10 Eval-Reeval.pdf](#)
- Attachment: [SP&P Rev 8-10 OI.pdf](#)
- Attachment: [SP&P Rev 8-10 Appendix E Lab Schools.pdf](#)
- Attachment: [SP&P Rev 8-10 IEP.pdf](#)
- Attachment: [SP&P Rev 8-10 SI.pdf](#)

Motions:

Motion to approve School District of Polk County Exceptional Student Education Policies and Procedures (SP&P).	- PASS
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Vote Results

Motion: Lori Cunningham

Second: Frank O'Reilly

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

70. [R-70 Universal Breakfast Program](#)

Attachment: [Policy re Universal Lunch.pdf](#)

Superintendent's Report

71. [R-71 Superintendent's Report](#)

Minutes:

Superintendent McKinzie reported that staff continue to work through Class Size requirement issues. This has caused disruptions in classrooms as we move students and staff in order to meet the class size requirement of 18, 22, and 25 levels. It has presented many complexities and schools continue to enroll new students every day. Our intent is to be in compliance by October 15th.

David Lewis, Associate Superintendent of Learning, is heading the Race to the Top Work Group, along with Marcia Ford, Director of Grant Acquisitions. This is a time and paper intensive project with a short time line of October 15th.

There will be an Executive Session held in the Superintendent's Conference room immediately following today's School Board Meeting.

Our next work session will be held at 8:30 AM, Tuesday, October 12, 2010, in the Superintendent's Conference Room followed by the School Board meeting at 1:30 PM, held in the auditorium located at 1915 S. Floral Avenue, Bartow.

Attorney's Report

Auditor's Report

Board Members' Report

72. [Frank O'Reilly, School Board Member District 1](#)

Minutes: No report.

73. [Lori Cunningham, School Board Member District 2](#)

Minutes: Mrs. Cunningham commended the Employee Benefits Department for the very informative insurance packets this year.

74. [Hazel Sellers, School Board Member District 3](#)

Minutes:

Hazel Sellers attended the Shining Stars Awards program where 45 schools were recognized for the technology abilities. She congratulated the Gold Star Award winners:

- Floral Avenue Elementary
- Lincoln Academy Elementary
- Lawton Chiles Middle School
- R. Bruce Wagner Elementary
- Southwest Middle School

She also thanked Abdu Taguri, Assistant Superintendent of Technology and Information Services, and his staff, and the Media Specialists for the work they do in recognizing the teachers and schools for their achievements.

75. [Dick Mullenax, School Board Member District 4](#)

Minutes:

Mr. Mullenax commented that the Lightning Alert radios used by schools during sporting events really work. While attending a Ridge Community High School Football game, he had the opportunity to witness the alarm system working .

While visiting several schools, Mr. Mullenax was able to witness the use of technology in the classroom. He praised not only the level of technology used in our classrooms but also the level of instruction provided by teachers.

76. [Margaret Lofton, School Board Member District 6](#)

Minutes:

As the School Board Liaison, Mrs. Lofton attended the School Health Advisory Committee meeting where she learned that our district has over 37,000 students with chronic health conditions, 12,000 have allergies, 800 have heart problems, 750 have seizures or epilepsy, 71 are battling cancer, and 267 have diabetes.

Mrs. Lofton also attended the Polk Vision Steering Committee meeting where refreshed strategies were discussed. The committee strongly urges business partners to participate in the educational process with their local schools. Mrs. Lofton referenced several donations on today's agenda that were donations from our business partners. These partnerships do make a difference and are very much appreciated.

77. [Tim Harris, School Board Member District 7](#)

Minutes: Mr. Harris recognized Charlie Huntley, a 4th grade teacher and technology coach at Lena Vista Elementary in Auburndale. Each day Mr. Huntley opens two computer labs 40 minutes before school to allow students in grades 3-5 to work on FCAT Explorer to help achieve higher test scores.

78. [Kay Fields, School Board Member District 5](#)

Minutes:

Mrs. Fields reminded Board Members to provide information on their current Sales Tax Oversight Committee representative or submit a new nominee.

She congratulated Lincoln Academy on their Intel School of Distinction Award. They were the only Florida school recognized and one of 18 recognized across the nation.

Public Comments Addressing Items Not on Agenda

79. [SPEAKERS](#)

Minutes:

Fred Murphy, Assistant Superintendent of Support Services and Facilities and Operations, announced that the 2010-2011 United Way Campaign has begun. Last year district staff contributed \$175,000, Mr. Murphy would like to see that amount increase this year.

Adjournment

The School Board meeting adjourned at 2:08 PM. Minutes were approved and attested this 12th day of October, 2010.

Kay Fields, Board Chair

Gail F. McKinzie, Ph. D., Superintendent